



*The* **COMMUNITY FOUNDATION**  
*of* **Jackson County**

**Grant Application**

Name of Organization

Contact Person  Title

Telephone #  Address

President of Governing Board

Project Title  Amount Requested

Brief Description of Grant Request

We acknowledge that if approved for this grant we must enter into a Grant Agreement with the Foundation and agree to comply with program and financial reporting requirements.

Signed, President of Governing Board \_\_\_\_\_

Grant proposals **must** include the following items (*hard copies only*):

One copy of the completed proposal form using only the space provided.

One copy of all other materials returned with this proposal, as listed below:

Budget for proposed project

List of current members of governing board

Most recent financial audit or year-end financial statement

Current month and year-to-date financial statement

Copy of 501 C (3) IRS Determination Letter (If not already on file with the Foundation office.)

Please note that grant proposals from organizations or agencies that have not complied with reporting requirements may not be considered for future grants from the Foundation.

**Organization: What is the purpose of your organization and whom does it serve?**

**Need: What are the issues that this project will try to address?**

**Purpose: What are the anticipated outcomes of your program?**

**Who: Describe who will be served by this project. How many will be served? What is the geographic area served?**

**Volunteers: What role do you anticipate for volunteers in this project?**

**Coordination: Who else in your community is working on this issue? What will you do that is better or different than existing programs? How will you coordinate with them?**

**Management: How will this project enhance or improve your organization's self-sufficiency and effectiveness?**

**Other Funds: Who has given or pledged funds for your project? Where else are you seeking funds?**

**Future Funds: How will this project be financed in the future?**

**Competence: What evidence can you give of the ability of your organization to implement this project?**

**Board Support: What percentage of the Board of Directors of your organization has made a financial contribution during the past twelve months?**

**Evaluation: How will the project be monitored and the results evaluated?**

**Impact: Describe the effect of this project on the organization, clients, and the community.**

**Other: Is there anything else you would like us to know about this project?**

Submit 1 copy of all materials to:

The Community Foundation of Jackson County  
107 Community Drive  
P.O. Box 1231  
Seymour, IN 47274

Proposals are due in the Foundation office not later than the close of business day on July 31st. Should this date fall on a weekend, proposals are due the Monday immediately following the 31st.